

**Cornell University  
Instructional Technology Assistantship Program  
2001–2002**

**Overview:**

The Office of the Provost announces a program of technology-focused assistantships for graduate students. The program will provide technology skills-development and ongoing support for the selected graduate students; in turn, these students will provide direct assistance to faculty in their units who want to introduce elements of information technologies into their instructional programs. Up to 35 assistantships will be awarded for FY02.

Assistantships will be cooperatively funded, with matching contributions from the unit and the Provost. For statutory units, the Provost will contribute \$11,000 toward the stipend and mandatory tuition and the units will waive tuition and pay the balance of stipend and mandatory tuition. For endowed units, the tuition will be waived by the Graduate School and the Provost and unit will evenly divide the stipend (approximately \$7,500 each).

**Allocation of Assistantships:**

The number of assistantships that can be made available to each school depends on whether all schools elect to participate. If they do all participate, the following might be reasonable expectations of numbers for each.

Agriculture—8  
Art, Architecture and Planning—1  
Arts and Sciences—10  
Computing and Information Science—1  
Engineering—5  
Hotel Administration—1  
Human Ecology—2  
Industrial and Labor Relations—1  
Johnson Graduate School of Management—1  
Law School—1  
School of Veterinary Medicine—2

If some elect not to participate, then additional assistantships might be negotiable for participants.

Deans will determine which unit or combination of units in their schools will receive the assistantships. The units will then select the individual recipients for the assistantships and the assistants will be managed by whomever in their unit the unit head designates.

**Additional Program Elements:**

Proximity to the faculty served is important, and assistants should be housed locally in the unit where they are assigned. The unit needs to be prepared to provide office space for the assistants.

The Academic Technology Center (ATC) will provide an introductory training program to supply basic skills and tools to the assistants. ATC will also convene a regular monthly seminar for the assistants to promote coordination and share learnings. ATC staff will serve as consultants for the Assistants during the program.

The Program also hopes to be able to provide an advanced multimedia workstation for each assistant's use during the period of their service in the program.

**Continuity of Support:**

Units are encouraged to plan to be able to continue the assistantship in future years, funded fully by the unit. If they do continue the support, ATC will continue to provide training, coordination and consultation.